

Minutes – Approved  
Ocean Charter School Special Board Meeting  
June 26, 2007  
Ocean Charter School  
12606 Culver Blvd., Los Angeles 90066  
Called to Order 6:14 pm by Joan Wicks, Board Chairman

Present: Lori Andrade, Kami Cotler, Jefferson Eliot, Jason Haas, Alex Metcalf, Nancy O'Rourke, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks. Patti Binder and Beth Rendeiro were absent. A quorum was present. Deborah Fryman and Cissy Stanford joined the meeting at 6:42 p.m.. Sara Maun joined the meeting at 7:05 p.m..

### **Closed Session**

The Board convened into closed session at 6:14 p.m. pursuant to Brown Act section 54957.9. Director-Designate Dr. Peter Samaranayake and Trustee-designate Jeannie Elmstrom were in attendance. The Board discussed pending litigation. No actions were taken during the closed session. Closed session adjourned at 6:26 p.m..

### **Open Forum**

Trustee Nancy O'Rourke announced that Mary Pavlica and Beth Rubenstein will be responsible for community fundraising in the 2007-2008 School Year. Ms. O'Rourke and Liz Koravos will be responsible for the 2007-2008 Pledge Drive and the Spring 2008 "clean-a-thon" event.

### **Finance**

**MOTION: Wendy Teeter moved to approve the Excellent Education Development Management and Accounting Services ("ExEd") Agreement for the 2007-2008 School Year.** Leo Trujillo-Cox seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Nancy O'Rourke, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Attendance: Treasurer Wendy Teeter reported that, due to technical issues with OCS's new attendance tracking system, OCS had incorrectly reported its 2006-2007 average daily attendance ("ADA") to the state. Actual ADA was 94%, not 92%. OCS will seek additional funds for the second half of the 2007-2008 year to reflect the higher attendance rate. The Finance Committee also adjusted the draft 2007-2008 budget to reflect a 94% ADA.

Budget: Dr. Teeter brought the Board up to date on changes to the draft 2007-2008 Budget and answered questions.

Deborah Fryman and Cissy Stanford joined the meeting at 6:42 p.m..

**MOTION: Wendy Teeter moved to approve the OCS Fiscal Year 2007-2008 Budget proposal dated June 26, 2007.** Lori Andrade seconded the motion. Lori Andrade,

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Jefferson Eliot, Jason Haas, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

### **Co-Director/Director Designate Report and Discussion**

Director-Designate Dr. Peter Samaranayake reported on the transition in administrative leadership at OCS and thanked Co-Directors Alex Metcalf and Kami Cotler for assisting with the transition.

### **OCS Trustee Elections, Appointments and Officers**

**MOTION: Joan Wicks moved to ratify the election of Jeannie Elmstrom to the OCS 3 year parent seat effective July 1, 2007.** Wendy Teeter seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Joan Wicks moved to ratify the election of Cissy Stanford to the ACG Governor board seat.** Wendy Teeter seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Joan Wicks moved to ratify the election of Michelle Hedge as an OCS non-voting faculty board member effective July 1, 2007.** Lori Andrade seconded the motion. Chairman Wicks explained that LAUSD will not renew a charter for charter schools where paid employees sit as voting Board members, and that the Ocean Charter Teachers' Association had been notified of this policy. Lori Andrade, Jefferson Eliot, Jason Haas, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Sara Maun joined the meeting at 7:05 p.m..

**MOTION: Joan Wicks moved to reappoint Wendy Teeter to the OCS 3 year appointed Parent Seat effective July 1, 2007.** Jason Haas seconded the motion. Lori Andrade, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Jefferson Eliot abstained. Motion passed.

**MOTION: Leo Trujillo-Cox moved to reappoint Joan Wicks to an OCS 3 year Community Member Seat effective July 1, 2007.** Wendy Teeter seconded the motion. Lori Andrade, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Jefferson Eliot abstained. Motion passed.

**MOTION: Joan Wicks moved to reappoint Wendy Teeter as the OCS Finance Chair and Treasurer.** Lori Andrade seconded the motion. Lori Andrade, Jefferson

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Eliot, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Leo Trujillo-Cox moved to reappoint Joan Wicks as the OCS Chairman.** Wendy Teeter seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Joan Wicks moved to reappoint Leo Trujillo-Cox as the OCS Vice-Chairman.** Jason Haas seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Jason Haas moved to appoint Lori Andrade as the OCS Secretary.** Leo Trujillo-Cox seconded the motion. Lori Andrade, Jefferson Eliot, Jason Haas, Sara Maun, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

#### **Old Business/Action Item Review**

The Board discussed its summer meeting schedule and the planning for its summer retreat.

#### **End of Year Remarks**

Chairman Wicks briefly summarized some of the notable OCS achievements in the 2006-2007 OCS School Year and thanked the outgoing Trustees and Co-Directors for their years of service to OCS.

Meeting adjourned at 7:56 p.m..

Respectfully submitted by  
Jason Haas, Secretary  
OCS Board of Trustees