



Minutes – Approved
Ocean Charter School Special Board Meeting
November 15, 2007

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066
Called to Order 6:45pm by Joan Wicks, Board Chairman

Present: Lori Andrade, Jeannie Elmstrom, Jason Haas, Stacey Lisker, Peter Samaranayake, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, Joan Wicks and Julie Yarnall.

Absent: Beth Rendeiro.

A quorum was present.

Directors' Report and Discussion

Director Peter Samaranayake reported on developing a School Safety Plan and related training for staff and administration. He then announced the need for a Pest Management Plan to address a pest issue primarily in the Kindergarten classrooms. A Pest Management professional will be enlisted over the Thanksgiving Break to assess the situation. The Board discussed providing notice to parents if pesticides would be used, though this would be a last resort.

Charter Petition Review Process

President Joan Wicks reviewed the reflective narrative with the Board to ensure it describes how OCS is an academic success, is a viable and effective organization and is fiscally sound. The Board discussed challenges such as finding a permanent site and the continued development of our curriculum. Assistant Principal Kristy Mack-Fett shared news of collaborative efforts between the OCS seventh graders and Walgrove Elementary Kindergarteners as Reading Buddies, and the OCS eighth graders who will work with Walgrove students with Specific Learning Disabilities.

ACTION ITEM: Joan Wicks will get percentages of the administration staff and student retention for the reflective summary portion the Charter Petition.

OCS Articles of Incorporation

The Board approved the amended OCS Articles of Incorporation to reflect the current school name as "Ocean Charter School", and update the address, Director and President.

MOTION: Jason Haas moved to approve the Certificate of Amendment of Articles of Incorporation of the West L.A. Waldorf Method Charter School to be submitted



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to the state of California forthwith. Joan Wicks seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

ACTION ITEM: Peter Samaranayake will complete the State of California Statement of Information and send in with payment by November 19, 2007.

ACTION ITEM: Jason Haas will send Peter Samaranayake an electronic version of the Certificate of Amendment.

The 16 Elements

The Board reviewed each of the 16 Elements, while considering the petition’s compliance, LAUSD-provided boilerplate language, risk assessment, any necessary Board action and the inclusion of required source documentation.

Element 1 – The Educational Program

“A description of the educational program of the school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an ‘educated person’ in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners.” Ed. Code § 47605 (b)(5)(A)

Element 2 – Measurable Student Outcomes

The measurable pupil outcomes identified for use by the charter school. ‘Pupil outcomes,’ for purposes of this part, means the extent to which all pupils of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school’s educational program.” Ed. Code § 47605 (b)(5)(B)

Element 3 – Method by Which Student Outcomes will be Measured

“The method by which pupil progress in meeting those pupil outcomes is to be measured.” Ed. Code § 47605 (b)(5)(C)

Andrea Reibsam reviewed the updates to Element 1, 2 and 3.

Julie Yarnall left the meeting at 8:30pm.

Element 4 – Governance



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“The governance structure of the school, including, but not limited to, the process to be followed by the school to ensure parental involvement” Ed. Code § 47605 (b)(5)(D)

Element 5 – Employee Qualifications

“The qualifications to be met by individuals to be employed by the school.” Ed. Code § 47605 (b)(5)(E)

Element 6 – Health and Safety

“The procedures that the school will follow to ensure the health and safety of pupils and staff. These procedures shall include the requirement that each employee of the school furnish the school with a criminal record summary as described in § 44237.” Ed. Code § 47605 (b)(5)(F)

ACTION ITEM: The Board will review the Charter Petition boilerplate language on a regular basis to ensure practical compliance.

Element 7 – Racial and Ethnic Balance

“The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted.” Ed. Code § 47605 (b)(5)(G)

Element 8 – Admission Requirements

“Admission Requirements, if applicable.” Ed. Code § 47605 (b)(5)(H) and Enrollment Preferences

Element 9 – Financial Audits

“The manner in which annual, independent, financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority.” Ed. Code § 47605 (b)(5)(I)

Element 10 – Student Expulsions

“The procedures by which pupils can be suspended or expelled.” Ed. Code § 47605 (b)(5)(J)

Element 11 – Retirement Programs

“The manner by which staff members of the charter schools will be covered by the State Teachers’ Retirement System, the Public Employees’ Retirement System, or federal social security.” Ed. Code § 47605 (b)(5)(K)

Element 12 –Attendance Alternatives



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“The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools.” Ed. Code § 47605 (b)(5)(L)

Element 13 – Employee Rights

“A description of the rights of any employee of the school district upon leaving the employment of the school district to work in a charter school, and of any rights of return to the school district after employment at a charter school.” Ed. Code § 47605 (b)(5)(M)

Element 14 – Dispute Resolution

“The procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to provisions of the charter.” Ed. Code § 47605 (b)(5)(N)

Element 15 – Employer Status and Collective Bargaining

“A declaration whether or not the charter school shall be deemed the exclusive public school employer of the employees of the charter school for the purposes of the Educational Employment Relations Act (Chapter 10.7 (commencing with Section 3540) of division 4 of Title 1 of the Government Code).” Ed. Code § 47605 (b)(5)(O)

Element 16 – Procedures to be Used if the Charter School Closes

“A description of the procedures to be used if the charter school closes. The procedures shall ensure a final audit of the school to determine the disposition of all assets and liabilities of the charter school, including plans for disposing of any net assets and for the maintenance and transfer of pupil records.” Ed. Code § 47605 (b)(5)(P)

Closed Session

The Board convened into closed session at 9:16pm pursuant to Brown Act sections 54956.9 and 54956.8. Director Peter Samaranayake and Office Manager Valentina Vega were in attendance. The Board discussed Anticipated Litigation and Real Property Negotiations. No actions were taken during the closed session. The Board reconvened to open session at 10:13pm.

Meeting adjourned at 10:15pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees