



Minutes – Approved
Ocean Charter School Special Board Meeting
November 26, 2007

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066
Called to Order 6:08pm by Joan Wicks, Board Chairman

Present: Lori Andrade, Jeannie Elmstrom, Beth Rendeiro, Peter Samaranayake, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks.

Absent: Jason Haas, Stacey Lisker and Julie Yarnall.

A quorum was present.

Open Forum

Several parents were in attendance for information about our pest eradication and management efforts, including Jody Labb, Lisa Sukuki and MaryAnn Malcomb. President Joan Wicks recognized a letter to the Board from Kindergarten parents Lisa Suzuki and MaryAnn Malcomb that described their classroom pest experiences.

OCS Pest Management Plan

Director Peter Samaranayake, Office Manager Valentina Vega and Central Pest Management (CPM) updated the Board on the actions taken towards pest eradication and management. Central Pest Management came to the school on Sunday, November 25, 2007 to inspect inside and outside the building. They assessed the level of infestation, patched and sealed all exterior and interior points of entry and placed organic glue traps throughout the building, ceiling and roof. On Monday, November 26, 2007, Peter Samaranayake coordinated with the Kindergarten faculty to temporarily modify the Kindergarten schedule and locations. An OCS parent with restaurant expertise provided food storage and shelving recommendations to the faculty. Furniture was moved away from walls in the Kindergarten classrooms or removed to another location to allow for thorough cleaning, and carpets were professionally steam cleaned.

Valentina Vega provided further detail to assure the Board that every precaution was taken to ensure the health and safety of the Kindergarten students, including the removal and washing of all linens, sanitizing of all classroom toys and disposing of any suspect furniture.

Mark Hernandez, General Manager of Central Pest Management (CPM), detailed the checklist of actions and circumstances to determine classroom readiness. He stated that based on all the steps taken by CPM, the Marina Christian Fellowship and the OCS



Minutes – Approved
Ocean Charter School Special Board Meeting
November 26, 2007

cleaning crew, the faculty and students were safe to re-enter the classrooms. Mr. Hernandez recommended clearing any landscaping against the building, fixing or replacing all door thresholds, pruning a tree that is within close proximity of the east side of the building, and monthly inspections of the traps.

Based on the information provided and the professional opinion of CPM, the Board gave their approval for students to re-enter the Kindergarten classrooms.

OCS Safety Plan

Peter Samaranayake reviewed current child pick-up policies and procedures for regular, unscheduled and emergency release times with the Board. The Administration will draft revised Child Release Policies and Procedures for early/unscheduled child release from both OCS campuses. Upon completion, the Administration will review these procedures with OCS faculty and staff to ensure compliance and accountability. The faculty will also discuss emergency backpacks for teachers.

Closed Session

The Board convened into closed session at 7:19pm pursuant to Brown Act sections 54956.9 and 54956.8. Peter Samaranayake, Valentina Vega and parent Ken Kutcher were in attendance. The Board discussed Anticipated Litigation and Real Property Negotiations. No actions were taken during the closed session. The Board reconvened to open session at 7:52pm.

Meeting adjourned at 7:52pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees