



Minutes – Approved
Ocean Charter School Board Meeting
September 4, 2008

**Ocean Charter School
12606 Culver Blvd., Los Angeles 90066**

Called to Order 7:07 pm by Dean Kubani, Board Chairman

Present: Su Addison, Lori Andrade, Karen Bernstein, Kami Cotler, Stephanie Edwards, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Joan Wicks, Wendy Teeter and Julie Yarnall.

Jason Haas was absent.

A quorum was present.

Closed Session

The Board convened into closed session at 7:08pm pursuant to Brown Act sections 54957.6 (Labor Negotiations) and 54957 (Employee Discipline/Dismissal/Release). Directors Karen Bernstein and Stephanie Edwards and Assistant Principal Kristy Mack-Fett were in attendance.

Julie Yarnall recused herself from the meeting. The Board discussed Labor Negotiations then Employee Discipline/Dismissal/ Release.

No actions were taken during the closed session.

The Board reconvened to open session at 7:33pm.

Julie Yarnall rejoined the meeting.

Open Forum

Susan Carey, Heidi Mattson and Ran Boytner expressed their concern about the same start time and dismissal for both campuses. Ran Boytner also offered to start a group that would educate parents about highschool options, application requirements and deadlines.

Approval of Prior Board Meeting Minutes

MOTION: Lori Andrade moved to approve the Board Meeting minutes from July 10, 2008 as amended. Liz Koravos seconded the motion. Su Addison, Lori Andrade,



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Kami Cotler, Liz Koravos, Dean Kubani and Joan Wicks voted in favor. Wendy Teeter abstained. None opposed. Motion passed.

Finance

MOTION: Liz Koravos moved to remove Joan Wicks as an authorized signatory effective September 4, 2008. Kami Cotler seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Liz Koravos, Dean Kubani, Wendy Teeter and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Liz Koravos moved to authorize OCS Directors Karen Bernstein and Stephanie Edwards as authorized OCS signatories for all bank accounts, effective immediately. Joan Wicks seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Liz Koravos, Dean Kubani, Wendy Teeter and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Kami Cotler moved to approve Karen Bernstein as facsimile stamp signature for Excellent Education for the purpose of paying OCS expenses, effective immediately. Joan Wicks seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Liz Koravos, Dean Kubani, Wendy Teeter and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Kami Cotler moved to approve Stephanie Edwards as facsimile stamp signature for Excellent Education for the purpose of paying OCS expenses, effective immediately. Joan Wicks seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Liz Koravos, Dean Kubani, Wendy Teeter and Joan Wicks voted in favor. None opposed. Motion passed.

Pledge Drive Update

Rowena Macaraeg provided an update on the Pledge Drive efforts. Rowena will meet with Donor Development to determine a suggested donation per child amount and the Pledge Drive brochure will be finalized and mailed next week.

Donor Development

Karen Wolfe provided an update on the goals and objectives for Donor Development and Grant Writing. Jody Labb described the Grant Committee's efforts over the summer. She will meet with Director Stephanie Edwards to discuss fundraising and program priorities.



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ACTION ITEM: New Board members will provide Donor Development a biography by September 15, 2008.

Director's Report

Director Stephanie Edwards described the success of the first week of school.

Assistant Principal Kristy Mack-Fett reported on the reasoning behind the common start and end times at both campuses and resulting supervision challenges. The Administrative team will meet with the faculty to explore creative solutions next week.

ACTION ITEM: The Board will report back to the community the Administration and faculty's start and end time solution.

Director Karen Bernstein announced the OCS 2007-2008 API score of 845. She also described her goals for math enrichment and remediation.

Board Discussion of Board Priorities for Director Deliverables

Board members agreed to have an in-depth discussion of specific Directors' goals and deliverables at the Board Retreat.

Board Retreat Scheduling

Board members identified October 26, 2008 as the date for a Board Retreat. Topics will include securing a permanent site, Diversity, Class Size, Development, Communication Plan, Director Deliverables, Specialty Programs and skill-sets for Board appointments.

ACTION ITEM: Lori Andrade to identify and reserve a location for the Board Retreat.

Advisory Board

Jim Cheydleur described the benefits of an Advisory Board. He will present more information to the Board at the Board Retreat.

Diversity

Joan Wicks provided an update on efforts over the summer. She will provide a detailed report at the next Board meeting, once committee members have been formalized and a mission statement is defined.

Board Appointments



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ACTION ITEM: Liz Koravos and Wendy Teeter will send out an email to the OCS Families and Community yahoo groups regarding open Board appointed seats and Ombudspersons, and provide the names of potential candidates by the next Board meeting.

Site Committee

Jefferson Schierbeek is gathering information from the Board and Administration on any site efforts already underway, and will continue to research options such as Walgrove Elementary.

Setting of Next Agenda

The Board proposed agenda items for the next meeting.

ACTION ITEM: Lori Andrade will email Board members to see if a quorum is available to hold the next Board meeting on October 9, 2008.

Meeting adjourned at 9:35pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees