



Meeting Minutes – Approved
Ocean Charter School Board Meeting
November 5, 2009

1. The Board Meeting was Called to Order at 7:14 pm by Dean Kubani, Board Chair

Present: Su Addison, Elizabeth Brownlow, Kami Cotler, Stephanie Edwards, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Kristy Mack-Fett, , Nile Park and Wendy Teeter.

Charlie Francis, Tamar Kern, Fran Montano, and Jami Bright were absent

A quorum was present.

2. The Board Convened to Closed Session at 7:14 pm pursuant to Brown Act sections:

Conference with Labor Negotiator
Employee Organization: OCTA
Pursuant to Government code: 54957.6
Personnel – evaluation of performance
Position: Teacher
Pursuant to Government code: 54957
Personnel – Evaluation of Performance
Positions: Non-OCTA Employees
Pursuant to Government code: 54957

3. The Board Reconvened to Open Session at 7:53 pm
No action items were reported out.

4. Open Forum

Andrea Reibsamen formally introduced Board Members to the first OCS Calendar "For All Seasons" which is now on sale to the public.

5. Approval of Minutes

MOTION: Su Addison moved to approve the Board Meeting minutes from October 1, 2009 as amended. Wendy Teeter seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Joan Jaeckel abstained. Motion Passed.

MOTION: Su Addison moved to approve the Board Meeting minutes from October 11, 2009 as amended. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani and Wendy Teeter voted in favor. Nile Park abstained. Motion Passed.

6. Finance

MOTION: Liz Koravos moved to accept the September 2009 financials and approve the



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September 2009 check register. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion passed.

MOTION: Liz Koravos moved to appoint Andrea Reibsamen and Charlie Francis as the Audit Sub-Committee. Wendy Teeter seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion passed.

Board Members reviewed the revised OCS Budget for FY 2009/2010.

MOTION: Liz Koravos moved to approve the OCS FY 2009/2010 revised budget. Jason Haas seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion passed.

7. Approval of Special Education Contract (attachment)

The Board reviewed the contract for Special Education Assistance and Technical Support (SEATS) to provide special education compliance review, evaluations, IEP development and other special education services as required by OCS.

ACTION ITEM: The Board requests that Jason Haas work with admin to iron out specifics of the contract.

8. Director's Report (attachment)

Board Members reviewed the director's report prepared by OCS director Stephanie Edwards.

Stephanie Edwards and Kristy Mack-Fett clarified that the Spanish Church lease is on hold for the time being because it is not necessary for aftercare.

Stephanie Edwards and Kristy Mack-Fett reviewed status for evaluating and identifying OCS students for Special Education. They both noted that they would like to see more funding for identifying students in the younger grades next year.

Kami Cotler noted that this month's Director's Report is thorough and informative and serves as a good of example for future reports.

9. Diversity Committee Update (attachment)

Mary Ann Malcomb of the Diversity Committee presented a new Diversity Resource Guide website. Diversity Committee members were advised to obtain approval from Administration for posting the link on the OCS website under "Diversity." Board members made recommendations regarding the linking of OCS's Waldorf-informed curriculum and Diversity,



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Elizabeth Brownlow updated the Board on the Diversity Committee plan for the school issuing a survey this school year to establish a more thorough/accurate baseline for required CALPAD data.

10. Governance Committee Update and Discussion

Wendy Teeter provided an update on her efforts to recruit new members for the OCS Governance Committee and the recent committee meeting. Wendy noted that she anticipates a vote on members for the committee by January.

11. Strategic Plan Update and Process Discussion

Liz Koravos and Wendy Teeter provided an update on the Strategic Plan development process. Liz articulated the plan to release a survey to inform a community meeting to be held in December to establish priorities and timeline for development of the Strategic Plan, which will later be presented to the Board.

ACTION ITEM: Joan Jaeckel and Su Addison will work with Liz Koravos and Wendy Teeter to establish survey questions regarding revising the Mission/Vision statements.

12. Appointment of Standing Complaint Hearing Board

The Board discussed the appointment of members to a standing Complaint Hearing Board (CHB). Dean Kubani clarified that the official name of the Board is "Hearing Board."

ACTION ITEM: Wendy Teeter will e-mail Board members criteria for selecting Hearing Board members, the OCS communication model and the OCS complaint policy.

ACTION ITEM: Dean Kubani and Jason Haas will confer regarding the need for development of the Hearing Board criteria.

13. Appointment of Board Development Sub-Committee

Joan Jaeckel requested that the name of the subcommittee be re-named "Board Recruitment Sub-Committee."

MOTION: Dean Kubani moved to appoint Elizabeth Brownlow, Joan Jaeckel and Kami Cotler to the Board Recruitment Task Force tasked with 1.) developing recruiting criteria for potential candidates to fill elected and appointed Board of Trustee seats 2.) return to the Board with recommendations for creation of a Board Recruitment Committee and 3.) distinguishing between Board and Advisory Board selection criteria. Su Addison seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Jason Haas, Joan Jaeckel, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion passed.

14. Site Task Force Update

Jefferson Schierbeek updated Board Members on progress of the Site Task Force efforts and progress.

15. Setting of Next Agenda



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Standing Items

- a. Directors' Report
 - i. Academic Achievement Strategic Plan Update
 - ii. Update on School safety Plan and Emergency Preparedness
 - iii. Reports on discipline policy, new hire orientation, faculty and staff trainings, enrollment events, implementation of diversity plan and community outreach
- b. Finance Approvals
- c. Site Task Force Update
- d. Diversity Committee Update

Other Items

- e. Approval of fiscal year audit

Add

- **Follow up on hearing**
- **Strategic Plan Update**
- **Pledge Drive Update**

- 16. Review of Action Items**
Su Addison reviewed Action items

- 17. Board Meeting was Adjourned at 10:24pm**

The next regular board meeting is scheduled for Thursday, December 3, 2009