



Meeting Minutes – Approved  
Ocean Charter School Board Meeting Retreat  
December 3, 2009

**The Board Meeting was Called to Order at 7:07 pm by Dean Kubani, Board Chair**

Present: Su Addison, Jami Bright, Kami Cotler, Stephanie Edwards, Charlie Francis, Tamar Kern, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Nile Park and Wendy Teeter.

Elizabeth Brownlow, Jason Haas, Joan Jaeckel and Fran Montano were absent

A quorum was present.

All Board Members present confirmed they had read Board Materials in preparation for the meeting.

**Open Forum**

Karen Fenswick reported results of OCTA election

OCTA President: Karen Fenswick, Daisy Simons, Charlene Haney  
OCTA Vice President: Deborah Bryant  
OCTA Treasurer/Secretary: Katie Sobzack

Jami Bright and Tamar Kern announced that they are working to develop a system/template for the faculty as a whole to communicate with Board Members.

**Approval of Minutes**

**MOTION: Su Addison moved to approve the Board Meeting minutes from November 5, 2009 as amended.** Wendy Teeter seconded the motion. Su Addison, Kami Cotler, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Charlie Francis abstained. Motion Passed.

**Strategic Plan Update and Process Discussion**

Liz Koravos and Wendy Teeter requested revising the timeline for the Strategic Plan and will report survey results to OCS Board of Directors in January with a revised draft of the Strategic Plan to be prepared and presented in February.

Jason Haas joined the meeting at 7:25

**Finance**

**MOTION: Liz Koravos moved to accept the October 2009 financials.** Wendy Teeter seconded the motion. Su Addison, Kami Cotler, Charlie Francis, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion Passed.

**MOTION: Liz Koravos moved to approve the October 2009 check register.** Charlie Francis seconded the motion. Su Addison, Kami Cotler, Charlie Francis, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion Passed.



Meeting Minutes – Approved  
Ocean Charter School Board Meeting Retreat  
December 3, 2009

Liz Koravos reviewed the 2008-09 Audit of OCS finances with Board Members.

**MOTION: Liz Koravos moved to approve the 2008-09 Audit of OCS finances subject to corrections page 9 FDIC limits and page 14 Board Terms.** Jason Haas seconded the motion. Su Addison, Kami Cotler, Charlie Francis, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion Passed.

**Open Forum**

8<sup>th</sup> graders Maya and Izzy spoke in favor of making Ms. Meghan the permanent 8<sup>th</sup> grade teacher.

Deborah Stambler noted that there has been some discussion on North Campus regarding bullying and noted that it would be helpful to clarify and discuss bullying policy to students and parents.

**The Board Convened to Closed Session at 7:54 pm pursuant to Brown Act sections:**

**Pending Litigation – Special education compliance**

Pursuant to Government code: 54956.9

**Conference with Labor Negotiator**

Employee Organization: OCTA

Pursuant to Government code: 54957

**The Board Reconvened to Open Session at 8:33 pm**

**Reporting out Actions from Closed Session:**

No action items were reported out.

**Open Forum**

Lance Richter, Jill Scissors, Phaedra Cheydleur and Jetty Stutzman voiced concerns about their children's 4<sup>th</sup> grade teacher's academic and disciplinary methods as not being compatible with OCS's Charter and the mission/vision of school.

**Director's Report** (attachments)

The Administration and Board Members reviewed the Director's Report and proposed OCS Calendar 2010/11. Administrators reported on the 12/3/09 first lock-down drill.

**Approval of Special Education Contract** (attachment)

**ACTION ITEM: Stephanie Edwards and Kristy Mack-Fett to confirm the expiration date of the TES Contract.**

**Appointment of Standing Hearing Board** (attachment)



Meeting Minutes – Approved  
Ocean Charter School Board Meeting Retreat  
December 3, 2009

**MOTION: Dean Kubani moved to appoint Tamar Kern, Kami Cotler and Nile Park to the 2009/10 OCS Hearing Board with Liz Koravos as the alternate.** Su Addison seconded the motion. Su Addison, Kami Cotler, Charlie Francis, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Motion Passed.

**Discussion of Infant and Toddler Program Proposal** (attachment)

Board Members discussed the feasibility and desirability of creating an Infant and Toddler Program at OCS. Kindergarten teacher, Sara Maun will bring an updated report back to the Board after researchers gather more information to define the entity and requirements.

**Diversity Committee Update** (attachment)

Nile Park updated Board Members regarding Diversity Committee activities and focus.

**Pledge Drive Update**

Wendy Teeter reported on the progress of the OCS pledge Drive and that OCS had increased participation from the previous report to 47%.

**Site Task Force Update**

Liz Koravos reported that OCS is still in the running for Proposition 1D Grant money. She has requested more information but has not been informed of any definite deadlines for approvals.

Kristy Mack-Fett noted that the OCS Prop 39 information was completed and has been received by the District.

**Setting of Next Agenda**

Standing Items:

Directors' Report-**ADD DELIVERABLES**

Academic Achievement Strategic Plan Update

Reports on Inventory controls, ADA tracking, hiring process, staff and faculty professional development plan

Finance Approvals

Site Task Force Update

Diversity Committee Update

Other Items:

Governance Committee Update

Consolidated Application for Board approval

Selection of Board Subcommittee for Director's performance appraisal

**Review of Action Items**

Su Addison reviewed Action items

**Board Meeting was Adjourned at 9:55 pm**



Meeting Minutes – Approved  
Ocean Charter School Board Meeting Retreat  
December 3, 2009

**The next regular board meeting is scheduled for Thursday, January 7, 2010**