



Meeting Minutes –Approved
Ocean Charter School Board Meeting
January 7, 2010

The Board Meeting was Called to Order at 7:00 pm by Dean Kubani, Board Chair

Present: Elizabeth Brownlow, Stephanie Edwards, Charlie Francis, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Fran Montano, Nile Park and Wendy Teeter.

Su Addison, Jami Bright and Kami Cotler were absent

A quorum was present.

All Board Members present confirmed they had read Board Materials in preparation for the meeting.

The Board Convened to Closed Session at 7:10pm pursuant to Brown Act sections:

Tamar Kern left the room.

Conference with Labor Negotiator

Employee Organization: OCTA
Pursuant to Government code: 54957

Personnel-evaluation of performance

Pursuant to Government code: 54956.9
Position: Teacher

Pursuant to Government code: 54957

Pending Litigation – Special education compliance

Pursuant to Government code: 54956.9

The Board Re-convened to Open Session at 7:26pm pursuant to Brown Act sections:

Tamar Kern re-joined the meeting.

Dean Kubani reported out that Board Members present had signed annual confidentiality and obligations agreements.

Open Forum

Dean Kubani acknowledged Board of Trustees receipt of correspondence from Karen Wolfe and Muppe Glick regarding OCS preschool plans. Correspondence can be viewed at

<http://sites.google.com/site/ocsboarddocs/>

Penny Upton, Legal counsel for OCTA requested time on February Board Meeting Agenda 2010 for Union to follow-up on Grievance Resolution Committee decision--ref: Article 11.5 of agreement and



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noted that the Union wishes for an evidentiary hearing. Karen Fenswick, OCTA Co-President, reported that OCTA does not feel that the GRC includes relevant Union body members and that OCTA is eager to move forward in matters of negotiation including contract succession.

Approval of Minutes

MOTION: Liz Koravos moved to approve the Board Meeting minutes from December 3, 2009 as amended. Wendy Teeter seconded the motion. Charlie Francis, Jason Haas, Liz Koravos, Dean Kubani, Nile Park and Wendy Teeter voted in favor. Elizabeth Brownlow, Joan Jaeckel, Fran Montano abstained. Motion Passed.

Finance

Carrie Wagner, ExEd representative, reviewed ExEd dashboard of OCS financials. She reported ExEd is anticipating CA State Budget cuts, but noted that OCS is in a good position because of reserves. OCS may still need line item review once we know exactly how the cuts will affect the budget.

MOTION: Liz Koravos moved to accept the November 2009 financials and approve the November 2009 check register. Charlie Francis seconded the motion. Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion Passed.

Approval of Consolidated Application

MOTION: Liz Koravos moved to approve the Consolidated Application. Wendy Teeter seconded the motion. Elizabeth Brownlow, Charlie Francis, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Wendy Teeter voted in favor. Motion Passed.

Director's Report (attachments)

Stephanie Edwards reported that TES billing corrections had been made saving OCS \$15,000.

Liz Koravos noted that the Special Ed caseload had increased possibly requiring additional hours.

Stephanie Edwards apprised Board Members of change in enrollment status since Director's Report was written.

ACTION ITEM: Board Members to review distributed draft of Employee Handbook and comment back to Dean and Stephanie by Tuesday January 12. 5pm.

Appointment of Board Subcommittee for Director's Performance Evaluation



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The proposed task force team members to report feedback on the Director's current 3-year contract are Wendy Teeter (advisory position), Joan Jaeckel and Kami Cotler or Su Addison.

ACTION ITEM: Dean Kubani to speak with Kami Cotler and Su Addison to determine which one will serve.

The task force will meet to develop a process and timeline for completing evaluation and will report back at the February 2010 Board Meeting. A draft of the Performance Evaluation will be prepared for the May 2010 Board Meeting.

Strategic Plan Update

ACTION ITEM: Board Members to comment on Draft Strategic Plan Questionnaire prepared for OCS Community by Wednesday January 13th 5pm.

ACTION ITEM: Strategic Plan Survey Team will update Strategic Plan Survey to reflect Board Member comments and input from Board Meeting guests and send out a revised draft by January 29th.

Discussion about Fundraising and Development

Board Members discussed options for the continuation and broadening of OCS fundraising and development activities at the Board Level.

ACTION ITEM: Dean Kubani will report content of Board Meeting discussion to Su Addison and request updated thoughts and recommendations for further action on this topic incorporating previously submitted plan recommendations from Jody Labb.

Diversity Committee Update (attachment)

Elizabeth Brownlow reported on Diversity Committee activities, noting Marcella Washington's resignation and thanking her for her invaluable service to the committee. Elizabeth requested extended Board Agenda time for the March 2010 meeting to review a revised timeline and a DC Strategic Plan.

ACTION ITEM: Board Members to sign a card for Marcella Washington in gratitude for her service to the OCS Diversity Committee.

ACTION ITEM: Board Members to consider contacts in and beyond the OCS community who can further the efforts of the DC.

Pledge Drive Update

Wendy Teeter announced that 72% of the OCS community participated in the pledge drive and that one class had reached 100% participation. The pledge drive raised over \$200,000.00 this year. Congratulations to the Pledge Drive Team! Wendy Teeter is willing to continue with the record keeping and data entry for Pledge Drive next year.



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Site Task Force Update

Liz Koravos reported the OCS application for state funds is for \$37million. It is uncertain when the state of CA will announce awardees and release funds.

Setting of Next Agenda

Standing Items:

Directors' Report-

Academic Strategic plan update; reports on: technology needs, program assessment,
ADA tracking and OCTA contract negotiations

Finance Approvals

Site Task Force Update

Diversity Committee Update

Other Items:

Fundraising and Development Follow-up

Governance Committee Update

Director Performance Evaluation Task Force Report

Selection of Board Election Chair

Review of Action Items

Joan Jaeckel reviewed Action Items

Board Meeting was adjourned at 9:30pm

The next regular board meeting is scheduled for Thursday, February 4, 2010