



Meeting Minutes – Approved
Ocean Charter School Board Meeting
February 4, 2010

The Board Meeting was called to Order at 7:05 pm by Kami Cotler, Board Vice-Chair

Present: Su Addison, Elizabeth Brownlow, Kami Cotler, Stephanie Edwards, Charlie Francis, Jason Haas, Joan Jaeckel, Tamar Kern, Liz Koravos, Kristy Mack-Fett, Fran Montano, and Wendy Teeter.

Jami Bright, Dean Kubani and Nile Park were absent

A quorum was present.

All Board Members present confirmed they had read Board Materials in preparation for the meeting. Su Addison and Jason Haas had not thoroughly reviewed the draft of Form 990.

Open Forum

Joan Jaeckel presented the book by Dennis Klocek, "Knowledge Teaching and Death of the Mysterious" awarded to the Administration and Faculty of OCS by the Alliance for Public Waldorf Education for their enthusiasm and participation at the recent Conference.

Karen Fenswick reviewed faculty concerns regarding the Bell Schedule Grievance process.

Jami Bright arrived 7:14

Approval of Minutes

MOTION: Su Addison moved to approve the Board Meeting minutes from January 7, 2010 as amended. Wendy Teeter seconded the motion., Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter.

Su Addison and Kami Cotler abstained. Motion Passed.

Finance

Carrie Wagner introduced Joe Meza from ExEd who will be taking over managing work for OCS. She reviewed the December 2009 financials

MOTION: Liz Koravos moved to accept the December 2009 financials and approve the December 2009 check register. Charlie Francis seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Motion Passed.



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MOTION: Liz Koravos moved to approve 2008/9 OCS 990 with changes recommended by Charlie Francis and Liz Koravos. Charlie Francis seconded the motion. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Su Addison, Jason Haas and Joan Jaeckel abstained Motion Passed.

ACTION ITEM: Charlie Francis will follow up with Auditors to clarify steps needed to update the name of school for the purpose of future audits to Ocean Charter School.

Diversity Committee

Elizabeth Brownlow introduced Board members to Patrick Salazar who is being nominated to Chair the Diversity Committee.

MOTION: Elizabeth Brownlow moved to appoint Patrick Salazar as a new member to the Diversity Committee. Jason Haas seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Motion Passed.

MOTION: Elizabeth Brownlow moved to approve Patrick Salazar as new Chair of Diversity Committee. Su Addison seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Motion Passed.

Kami took a moment for visiting community members and Board member to introduce themselves to each other.

Director's Report (attachments)

Stephanie Edwards reported that the first enrollment event was very successful with over 200 prospective new families visiting the school for the orientation.

Kristy Mack-Fett reviewed alumni feedback from the recent alumni night for current 7th/8th grade families.

ACTION ITEM: Joan Jaeckel congratulated the Administration on the recent acquisition of laptop computers for student use and will forward links about how other Waldorf schools use computers as teaching tools for students.

Stephanie reported that the OCS Employee handbooks were distributed to teachers who signed documents confirming that they received them.

Kami Cotler and Stephanie Edwards discussed the idea of preparing an Administrative constellation or diagram for the purpose of understanding administrative needs at the upcoming budget talks. Stephanie welcomes Board Member input regarding the constellation.

Board Subcommittee for Director's Performance Evaluation Report



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MOTION: Wendy Teeter moved to appoint Charles Francis, Wendy Teeter and Joan Jaeckel to the Directors Performance Evaluation Committee. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Motion Passed.

ACTION ITEM: Dean Kubani to Note and Schedule the commencement of the next Director's Performance Evaluation for January 2010/11 so that there is enough time to complete it with stakeholder input before the end of the school year.

Governance Committee Appointments and Update

MOTION: Wendy Teeter moved to re-establish the OCS Governance Committee. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano, and Wendy Teeter voted in favor. Motion Passed.

MOTION: Wendy Teeter moved to appoint Jason Haas, Stephanie Edwards, Susan Beech Willis, Ellen Faustine Barnett, Nanci Bolas, Jill Ahearn, John Umbanhower, Debbie Tripp and Julie Jbara as Governance Committee Members. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, and Wendy Teeter voted in favor. Fran Montano opposed. Motion Passed.

ACTION ITEM: Jami Bright will discuss the importance of faculty representation on the Governance Committee as voting members at the next faculty meeting and ask for faculty volunteers.

MOTION: Jason Haas moved to appoint Wendy Teeter as Chair of the Governance Committee. Liz Koravos seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, and Wendy Teeter voted in favor. Fran Montano abstained. Motion Passed.

Selection of Board Election Chair

MOTION: Kami Cotler moved to appoint Fran Montano as the OCS Board Election Chair. Su Addison seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaeckel, Liz Koravos, Fran Montano and Wendy Teeter voted in favor. Jason Haas opposed. Motion Passed.

Jason Haas noted his opposition to Board Elections given OCS's history of minimal interest from community members in filling open Board seats.

Diversity Committee Update (attachment)



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Elizabeth Brownlow reported on Diversity Committee activities including outreach efforts for 2010/2011 and enrollment numbers for 2009/2010.

ACTION ITEM: Administration and Elizabeth Brownlow will draft policies and procedures for demographic data gathering and reporting for the March Board Meeting

Fundraising and Development Discussion

ACTION ITEM: Su Addison will assemble a team to strategically analyze the development process at OCS.

Site Task Force Update

Liz Koravos reported that the OCS application for state funds reapportioned for \$34million based on revisions to calculations on the application. It is still uncertain when the state of CA will announce awardees and release funds.

Setting of Next Agenda

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Standing Items

- a. Directors' Report
 - i. Academic Achievement Strategic Plan Update
 - ii. Reports on: service contracts, inventory controls, priority academic goals
For 2010-11, end of year reports
- b. Finance Approvals
- c. Site Task Force Update
- d. Diversity Committee Update and Strategic Plan Discussion

Other Items

- e. Governance Committee Update
- f. Report from Board Subcommittee for Directors Performance Evaluation
- g. Update from Board Recruitment Sub-Committee

ADD

**School Climate Survey
Audit Subcommittee Recommendation
Constructive Communication Flow Chart
Collective Bargaining
Development and Fundraising Progress
Proposed Data Collection Policy Procedures**

Review of Action Items

Su Addison reviewed Action Items

Board Meeting was adjourned at 9:40 pm.



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The next regular board meeting is scheduled for Thursday, March 4, 2010