

Minutes – Approved
Ocean Charter School Board Meeting
January 3, 2007
Ocean Charter School
12606 Culver Blvd., Los Angeles 90066
Called to Order 7:13 pm by Wendy Teeter, Board Treasurer

Present: Lori Andrade, Patti Binder, Kami Cotler, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Alex Metcalf, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox. Nancy O'Rourke and Joan Wicks were absent. A quorum was present. Deborah Fryman joined the meeting at 8:25 pm.

Open Forum (Opportunity for Public Comments)

Darlene D'Arezzo, former OCS yoga instructor, spoke regarding the termination of her employment by OCS and asked that OCS provide additional compensation for her past services.

Wesley Ace discussed the after-school fitness programs that he offers at other schools.

Previous Board Meeting Minutes Approval

MOTION: Jason Haas moved to approve and adopt the minutes for the December 6, 2006 Board Meeting as record. Tamar Kern seconded the motion. Patti Binder, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Lori Andrade abstained. Motion passed.

Co-Directors' Discussion

Co-Director Kami Cotler reported that OCS is adjusting its programs and plans to account for the termination of Ms. D'Arezzo's employment, both in the short and long term.

Ms. Cotler answered questions regarding OCS efforts to provide more consequential tools to teachers at the North Campus. Ms. Cotler also discussed plans for the OCS yearbook and the first OCS graduation in the spring of 2007.

Finance

Attendance - Mr. Metcalf reported that OCS average daily attendance was lower than projected, with the highest rates of absenteeism in kindergarten. OCS will renew efforts to educate its parents about the importance of regular attendance

Revenue - Ms. Kelly announced that the pledge drive had received nearly \$138,000 in donations and pledges from the OCS community.

Mr. Metcalf stated that award recipients for SB740, a facilities rent reimbursement grant, were to be announced in early February.

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MOTION: Wendy Teeter moved that the Board approve the Consolidated Application Part II 2006-2007. Colleen Kelly seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Motion passed.

Governance

MOTION: Jason Haas moved that the Board adopt Version 2 of the proposed bylaws dated January 3, 2007 as the bylaws of Ocean Charter School, effective immediately. Leo Trujillo-Cox seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Beth Rendeiro abstained. Motion passed. (A copy of the adopted bylaws is attached as Exhibit A.)

Co-Directors' Duties and Deliverables

Wendy Teeter and Beth Rendeiro presented the draft Job Descriptions and Job Duties & Deliverables Matrix for the Co-Directors. Significant discussion took place. Mr. Metcalf and Ms. Cotler stressed that the documents should be applied flexibly for evaluation purposes in light of their still-evolving duties and responsibilities.

MOTION: Wendy Teeter moved that the Board approve the 2006-2007 OCS Co-Directors' Job Descriptions and the Duties and Deliverable Matrix, as amended to reflect the Co-Directors' service as non-voting members of the OCS Board of Trustees and their role in promoting student life at OCS. Colleen Kelly seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Motion passed.

Deborah Fryman joined the meeting at 8:25 pm.

Executive Committee

MOTION: Leo Trujillo-Cox moved that an Executive Committee comprised of the Board officers oversee Director Oversight and Evaluation, the development of Director Duties and Deliverables, and Director Search. Patti Binder seconded the motion.

The motion was discussed, and it was agreed that the Executive Committee would create task forces to perform the various duties assigned to it.

Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Colleen Kelly, Tamar Kern, Sara Maun, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Motion passed.

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OCS Committee Structure

The Board further discussed the recommendations reached by various task forces. An informal consensus was reached on many points, as summarized and reflected in Exhibit B “OCS Committee Structure Analysis (as of January 3, 2007).”

Meeting adjourned at 10:05 pm

Respectfully submitted by
Jason Haas, Secretary
OCS Board of Trustees