



Minutes – Approved  
Ocean Charter School Board Meeting  
March 6, 2008

**Ocean Charter School**  
**12606 Culver Blvd., Los Angeles 90066**

**Called to Order 7:05 pm by Leo Trujillo-Cox, Vice Chairman**

Present: Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Beth Rendeiro, Peter Samaranayake, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox.

Stacey Lisker, Joan Wicks, and Julie Yarnall were absent.

A quorum was present.

#### **Closed Session**

The Board convened into closed session at 7:07pm pursuant to Brown Act sections 54956.8 (Real Property Negotiations), 54957.6 (Labor Negotiations), 54957 (Personnel-Discipline/dismissal/Release), and 54956.9 (Personnel-Employee Evaluation/Appointment). Director Peter Samaranayake and Office Manager Valentina Vega were in attendance. Parent Ken Kutcher also joined the meeting. The Board discussed Real Property Negotiations. Ken Kutcher left and Dean Kubani joined the meeting at 7:13pm. The Board discussed Labor Negotiations, then Personnel-Discipline/dismissal/Release. Peter Samaranayake left the meeting at 7:40pm. The Board discussed Personnel-Employee Evaluation, then Personnel-Employee Appointment. No actions were taken during the closed session.

The Board reconvened to open session at 7:58pm.

#### **OCS Executive Search**

The Board and community discussed administrative structure, posting job descriptions and establishing a Director Search task force. Tamar Kern requested that there be faculty representation on the task force. Jason Haas stated that if anyone wanted to be considered for employment by OCS that they could not participate in the task force as it would be a conflict of interest. The Board appointed Jeannie Elmstrom and Cissy Stanford to co-chair the Director Search task force.

**MOTION: Dr. Wendy Teeter moved to appoint Jeannie Elmstrom and Cissy Stanford to co-chair of the Director Search task force.** Leo Trujillo-Cox seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Beth



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Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Motion passed.

**ACTION ITEM:** Based on last year’s description, the Director Search task force will post the Director job opening in various locations.

#### **OCS Administrative Structure**

Beth Rendeiro read a proposal from the Administrative Structure task force. The task force recommends an interim/transition administrative team to allow more time for a successful Administrator search. The Board and community discussed if there was a need for a transition team and what role they would play.

**ACTION ITEM:** Lori Andrade will email the Administrative Structure task force’s proposal to those wanting to participate in the Director Search task force.

**ACTION ITEM:** Beth Rendeiro will request faculty input to list the areas that require further administrative support at the next Faculty meeting.

#### **Approval of Prior Board Meeting Minutes**

**MOTION: Lori Andrade moved to approve the Board Meeting minutes from January 17, 2008 as amended.** Wendy Teeter seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. Liz Koravos and Dean Kubani abstained. None opposed. Motion passed.

#### **Acknowledgement of Board Correspondence**

The Board acknowledged the following Board correspondence:

1. Letter dated February 11, 2008 from Christine Nazareth regarding the OCTA’s letters to the Board dated January 10, 2008 and January 17, 2008
2. Letter dated February 21, 2008 from Patti Binder to the OCS Board and community
3. Presentation dated February 21, 2008 from Ran Boytner to the OCS Board and community
4. Letter dated February 21, 2008 from Gary Adler to the OCS Board and community



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5. Letter dated February 27, 2008 from Julie Jbara regarding the OCS Board Meeting on February 21, 2008

### **Directors Report and Discussion**

Director Peter Samaranayake updated the Board and community on our positive site review and anticipated hearing date in mid-May. He also reported that our recent attendance was 95% but that with upcoming budget cuts we should strive for even greater attendance to improve funding. The Board requested updates on student achievement in future Director reports. Beth Rendeiro recommended that the Board request the faculty to present on student achievement at the April Board meeting.

### **Finance**

Audit subcommittee members Andrea Reibsamen and Fran Montano present three audit proposals and recommended that we continue with Vavrinek, Trine Day & Co., LLP as the OCS Auditors for 2007-2008.

**MOTION: Wendy Teeter moved that the Board hire Vavrinek, Trine Day & Co., LLP as the OCS Auditors for 2007-2008.** Liz Koravos seconded the motion. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Beth Rendeiro, Cissy Stanford, Wendy Teeter, and Leo Trujillo-Cox voted in favor. None opposed. Motion passed.

Wendy Teeter postponed the approval of the December 2007 and January 2008 financials and check registers until the April Board meeting.

### **Strategic Planning**

Jason Haas proposed beginning a discussion on short term and long term OCS strategic opportunities, including an OCS High School, classroom structure and the middle school curriculum and program. The Board and Community members determined that a committee need not be formed to gather and discuss. Any resulting proposals could then be submitted to the Board as part of a more formal, Board-level effort.

### **Enrollment Policy**

**ACTION ITEM:** Lori Andrade will submit an Enrollment Policy Handbook to the Administration and faculty for their review by the April Board meeting.

### **Open Forum (Opportunity for Public Comments)**



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Jefferson Schierbeek suggested the Board consider what our administrative structure will be in the next few months before Director Peter Samaranayake leaves OCS. Lance Richter received confirmation that the Director position was listed on the OCS website.

Meeting adjourned at 10:37am.

Respectfully submitted by  
Lori Andrade, Secretary  
OCS Board of Trustees