



Minutes – Approved  
Ocean Charter School Special Board Meeting  
June 18, 2008

**Ocean Charter School**  
**12606 Culver Blvd., Los Angeles 90066**

**Called to Order at 7:08 pm by Joan Wicks, Board Chairman**

Present: Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Peter Samaranayake, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, Joan Wicks, and Julie Yarnall.

A quorum was present.

**Open Forum**

Nancy O'Rourke acknowledged Debbie Tripp's volunteer efforts putting together the 2007-2008 yearbook for this year's graduating 8<sup>th</sup> grade class.

**Finance**

The Board reviewed the proposed 2008-2009 OCS Budget Draft.

**MOTION: Wendy Teeter moved to approve the 2008-2009 OCS Budget Draft dated June 18, 2008.** Liz Koravos seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Wendy Teeter moved to approve the 2008-2009 contract with Excellent Education, the OCS business provider.** Dean Kubani seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Wendy Teeter moved to remove Dr. Peter Samaranayake as an authorized OCS signatory effective June 30, 2008.** Jason Haas seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Wendy Teeter moved to approve Joan Wicks as facsimile stamp signature for Excellent Education for the purposes of paying OCS expenses, effective immediately until a new Director is hired.** Jeannie Elmstrom seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford,



Minutes – Approved  
Ocean Charter School Special Board Meeting  
June 18, 2008

Wendy Teeter, and Leo Trujillo-Cox voted in favor. Joan Wicks abstained. None opposed. Motion passed.

**MOTION: Wendy Teeter moved to approve the April 2008 financial statements and check register.** Dean Kubani seconded. Lori Andrade, Jeannie Elmstrom, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, and Joan Wicks voted in favor. Jason Haas and Leo Trujillo-Cox abstained. None opposed. Motion passed.

#### **Board Development**

Wendy Teeter announced her resignation as OCS Treasurer effective immediately.

**MOTION: Wendy Teeter moved to appoint Liz Koravos as 2008-2009 Treasurer of OCS Board of Trustees.** Jeannie Elmstrom seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. Liz Koravos abstained. None opposed. Motion passed.

**MOTION: Joan Wicks moved to ratify the election of Kami Cotler as the OCS ACG Governor effective July 1, 2008.** Dean Kubani seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

**MOTION: Leo Trujillo-Cox moved to ratify Su Addison as a member of the Board in the 3-year elected parent seat effective July 1, 2008.** Dean Kubani seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

The Board and community discussed OCS Officer Candidates and the process and timing of OCS Board appointments.

**MOTION: Dean Kubani moved to appoint Liz Koravos as a member of the Board in the 3-year community seat effective July 1, 2008.** Jeannie Elmstrom seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. Liz Koravos abstained. None opposed. Motion passed.

**ACTION ITEM:** Jason Haas and Lori Andrade will validate and update the OCS Board matrix to include the newly elected and appointed Board members.



Minutes – Approved  
Ocean Charter School Special Board Meeting  
June 18, 2008

ACTION ITEM: Leo Trujillo-Cox will draft a communication to the community before July 1, 2008 announcing the appointed seats and process to fill those seats.

Joan Wicks announced her intent to resign as OCS Board Chairman effective July 1, 2008, and that Dean Kubani had expressed interest in filling that role.

**MOTION: Joan Wicks moved to appoint Dean Kubani as 2008-2009 President of OCS Board of Trustees.** Liz Koravos seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. Dean Kubani abstained. None opposed. Motion passed.

#### **Atlantis Aftercare**

Julie Yarnall discussed the Atlantis Aftercare proposal for 2008-2009.

**MOTION: Jason Haas moved to authorize Lori Andrade, Liz Koravos and Kristy Mack-Fett to negotiate with Atlantis Aftercare for the 2008-2009 school year and execute a contract.** Jeannie Elmstrom seconded. Lori Andrade, Jeannie Elmstrom, Jason Haas, Liz Koravos, Dean Kubani, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

The next Board meeting will be on July 10, 2008.

#### **OCS Director Search Committee**

On behalf of the OCS Director Search committee, Karen Wolfe announced their recommendation of two candidates, who would be named in Closed Session.

#### **Expression of Gratitude**

Jeannie Elmstrom and the OCS Trustees expressed gratitude to various members of the Administration, faculty and parent body for service to the OCS Community.

#### **Closed Session**

The Board convened into closed session at 9:47pm pursuant to Brown Act section 54956.9 (Personnel-Public Employee Appointment). Director Peter Samaranayake, Assistant Principals Kristy Mack-Fett and Michelle Hedge, Tammy Stanton of Excellent Education, Kami Cotler, Su Addison, Andrea Reibsamen, Karen Wolfe, Eileen O'Sullivan, Mary Hunter Ellegood, and Julie Jbara were in attendance. The Board discussed Personnel-Public Employee Appointment.



Minutes – Approved  
Ocean Charter School Special Board Meeting  
June 18, 2008

Andrea Reibsamen, Karen Wolfe, Eileen O’Sullivan, Mary Hunter Ellegood, and Julie Jbara left the meeting at 11:15pm.

Tammy Stanton left the meeting at 11:20pm.

Julie Yarnall and Kristy Mack-Fett left the meeting at 11:29pm.

**ACTION ITEM:** Liz Koravos will offer Assistant Principal Kristy Mack-Fett and Office Manager Valentina Vega prorated salaries from July 1 – August 31, 1008.

No actions were taken during the closed session.

The Board reconvened to open session at 12:10am.

Meeting adjourned at 12:11am.

Respectfully submitted by  
Lori Andrade, Secretary  
OCS Board of Trustees