

Minutes – Approved 10-11-06  
Ocean Charter Board Meeting  
September 6, 2006  
Ocean Charter School  
12606 Culver Blvd., Los Angeles 90066  
Called to Order 7:05pm by Joan Wicks, Board President

Present: Lori Andrade, Patti Binder, Kami Cotler, Jefferson Eliot, Deborah Fryman, Jason Haas, Tamar Kern, Sara Maun, Alex Metcalf, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks. Colleen Kelly was absent. A quorum was present.

### **Open Forum (Opportunity for Public Comments)**

Andrea Reibsamen expressed pleasure regarding OCS's 2005-06 API (Academic Performance Index) results of 802. Faculty Board Member, Tamar Kern reported that this first week of school went smoothly. ACG President, Cissy Stanford stated the ACG may hold fewer evening meetings and is considering varying ways to offer Parent Education.

### **Board Meeting Minutes Approval**

MOTION: Jason Haas moved to approve and adopt the minutes for the August 2, 2006 Board Meeting as record. Tamar Kern seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

### **Co-Directors' Discussion**

North Campus: Alex Metcalf reported that the opening of the new North Campus was proceeding well.

Aftercare: The Co-Directors [are working](#) with LEAP Director Ryan to ensure that the program is consistent with the educational goals and methods of OCS.

Faculty Proposal: Joan Wicks revisited the June 7, 2006 letter from the Faculty to the Board. Alex Metcalf, Kami Cotler, Tamar Kern and Charlene Haney reviewed the faculty's recommendations and noted that the proposals resulted from substantial discussion between faculty and Co-directors. The Co-Directors reported that some changes had been made based on these recommendations.

California State Standards Test Results: OCS's API (Academic Performance Index) 2004-05 results: 777. OCS 2005-06 results: 802. Growth: 25. Alex Metcalf reviewed the performance definitions and compared and contrasted the State (API) and Federal (Adequate Yearly Progress/AYP) requirements. The 802 API met the state defined yearly growth target for OCS as well as the overall statewide goal for all schools. OCS also met the Federal "No Child Left Behind" AYP requirements

### **Teachers Union (CTA)**

OCS CTA President, Charlene Haney reiterated union efforts to improve the flow of information between the Board and the teachers union. Ms. Haney discussed the union's goals for the year and efforts with the administration to create opportunities for completing the induction process. Ms. Haney reported that the administration and union have exchanged their views regarding the

role of OCS administrator Mack-Fett in writing, and that the union is evaluating the administration's response.

### **Finance**

Alex Metcalf distributed and reviewed the June 2006 financials and indicated the 2005-2006 Annual Audit is progressing well.

### **Fundraising**

Nancy O'Rourke reviewed the new OCS Fundraising Calendar.

### **Strategic Planning**

Tabled until October 2006 Board meeting.

### **Communications**

Joan Wicks requested recommendations on the best way to improve the transparency of Board operations to the public. Proposals discussed included posting meeting minutes on the OCS website and including a letter from the Board President in the quarterly Horizon newsletter.

ACTION ITEM: Alex Metcalf will ask Liz Koravos to set up a website area for Board minutes.

ACTION ITEM: Based on the results of Alex's action item, Jason Haas will forward approved Board meeting minutes to Ms. Koravos on an ongoing basis to be posted on the OCS website.

### **Dispute Resolution Board Appointments**

MOTION: Joan Wicks moved to appoint Beth Brinker as the 2006-2007 OCS Ombudsperson. Sara Maun seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Beth Rendeiro recommended that OCS work to ensure the community is aware of the Ombudsperson's existence and purpose.

ACTION ITEM: Cissy Stanford will ask Beth Brinker to introduce herself to the community at the next ACG meeting.

MOTION: Joan Wicks moved to appoint Tamar Kern, Patti Binder, Lori Andrade and Jason Haas to the OCS Hearing Board through September 30, 2007 in accordance with the OCS Complaint Policy. Sara Maun seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Cissy Stanford abstained. Motion passed.

MOTION: Joan Wicks moved to appoint Patti Binder, Lori Andrade, and Jason Haas to the OCS Grievance Resolution Committee through September 30, 2007 in accordance with the Agreement between OCS and the Ocean Charter Teacher's Association, CTA/NEA. Wendy Teeter seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara

Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Wendy Teeter noted that the official OCS grievance policy was entitled "OCS Grievance & Conflict Resolution Policy" and not "OCS Complaint Policy."

ACTION ITEM: Governance Committee will update the OCS Grievance & Conflict Resolution Policy to reflect past Board resolutions and to prepare final documentation for ratification.

### **OCS Co-Directors' Duties and Deliverables**

It was discussed and agreed that the Co-Director's Duties and Deliverables document should be updated to reflect Alex Metcalf's additional responsibilities such as lease negotiations with LAUSD, Walgrove facilities management and relations, and negotiations with the OCS Teacher's Association.

ACTION ITEM: Joan Wicks, Wendy Teeter and Sara Maun will meet with the Co-Director's to bring a draft 2006 Co-Director's Duties and Deliverables document to the Board for review.

### **Board Management**

MOTION: Jason Haas moved to ratify the OCS Board of Trustees Structure and Composition Matrix dated September 6, 2006 as a complete and accurate statement of the OCS Board of Trustees, its members and their respective terms of office. Leo Trujillo-Cox seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

[The Approved version of the OCS Board of Trustees Structure and Composition Matrix dated September 6, 2006 is attached to these minutes.]

MOTION: Wendy Teeter moved to appoint the following individuals as members of the 2006-2007 OCS Finance Committee: Fran Montano, Joan Wicks, Alex Metcalf, Debra Bryant, Elizabeth Koravos, Andrea Reibsamen, and Nancy O'Rourke. Beth Rendeiro seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Jason Haas moved to appoint Deborah Fryman to the OCS Board of Trustees' Governance Committee, effective immediately. Leo Trujillo-Cox seconded the motion. Substantial discussion took place regarding the Committee's role, current tasks, and functionality. The relative efficacy of using a single committee versus multiple task forces was discussed. Joan Wicks called the question. Jason Haas, Beth Rendeiro, Leo Trujillo-Cox, and Joan Wicks voted in favor. Patti Binder, Tamar Kern, Sara Maun, Nancy O'Rourke, and Cissy Stanford opposed. Lori Andrade, Jefferson Eliot and Wendy Teeter abstained. Motion failed.

MOTION: Jason Haas withdrew his motion to appoint Jefferson Eliot to the OCS Board of Trustees' Governance Committee.

ACTION ITEM: Governance Committee to submit a calendar of current tasks and estimated delivery dates.

ACTION ITEM: Deborah Fryman and Patti Binder will meet to discuss protocols for improving Board communications.

MOTION: Alex Metcalf moved to table all remaining Agenda items until the October 4, 2006 Board meeting and to go to Closed Session. Joan Wicks seconded the motion. Alex withdrew his motion.

MOTION: Joan Wicks withdrew her motion to appoint Linda Salib-Patterson as OCS Election Committee Chair 2006-2007.

MOTION: Jason Haas moved to accept the resignation of Beth Brinker from the OCS Board of Trustees' Governance Committee, effective July 1, 2006. Leo Trujillo-Cox seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

MOTION: Alex Metcalf moved to table all remaining Agenda items until the October 2006 Board meeting and to go to Closed Session. Tamar Kern seconded the motion. Lori Andrade, Patti Binder, Jefferson Eliot, Deborah Fryman, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

#### Closed Session

Moved to closed session at 9:55 pm pursuant to Brown Act Section 54956.9, "Pending or Anticipated Litigation."

The Board discussed anticipated litigation.

Closed session adjourned: 10:11 pm. No actions were taken during the Closed Session.

Joan Wicks reminded Board members to send any items or issues they wish to be agendaized for a Board meeting no later than the Friday morning before the meeting to allow ample preparation time.

MOTION: Kami Cotler motioned to adjourn. Tamar Kern seconded. Lori Andrade, Patti Binder, Jefferson Eliot, Deborah Fryman, Jason Haas, Tamar Kern, Sara Maun, Beth Rendeiro, Nancy O'Rourke, Cissy Stanford, Wendy Teeter, Leo Trujillo-Cox, and Joan Wicks voted in favor. None opposed. Motion passed.

Meeting adjourned at 10:12 pm

Respectfully submitted by  
Jason Haas, Secretary  
Joan Wicks, Board President  
OCS Board of Trustees